

**Mahatma Gandhi Vidyamandir's  
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur Tal.  
Baglan Dist. Nashik 423204**

**Minutes of the Meeting of Internal Quality Assurance Cell**

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Friday, 29/06/2018 in the IQAC at 10.30 am. The agenda for this meeting is as follows:

**Agenda:**

1. Confirmation of minutes of the previous meeting.
2. Discussion on Action Taken Report
3. To prepare the Institutional Plan of action for the year 2018-2019.
4. To Constitute of College Development Committee.
5. To prepare the Academic Calendar for the year 2018-2019
6. To prepare and submit the proposal under the scheme NSQF.
7. To preparation and Planning of Admission process of current academic year.
8. To prepare the Annual Quality Assurance Report for the year 2017-2018.
9. To Discuss of Alumni Association activities.
10. To discuss & appreciate of Bachelor of Vocational activities.
11. To discuss other matter with permission of chairperson.

**Minutes of the meeting held on 29/06/2018**

The meeting of IQAC was held on 29/06/2018 under the chairperson Principal Dr. Dinesh Fakra Shirude in the IQAC office at 10.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt.Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantrao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-ordinator

**Minutes of the meeting are as follows:**

**Subject 1: Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator Shri. A K Aher and the same is approved by the other members.

**Subject 2: Discussion on Action Taken Report**

It has been discussed to prepare the Action Taken Report (ATR) based on the Institutional Action Plan made by the IQAC in the previous year 2017-2018.

**Subject 3: To prepare the Institutional Plan of action for the year 2019-2020.**

It has been discussed to prepare an Institutional plan of action for the year 2019-2020. Accordingly IQAC Coordinator has prepared the action plan and display on college website.

**Subject 4: To Constitute of College Development Committee.**

It has been discussed to constitute the College Development Committee as per the norms of Maharashtra University Act 2016. Accordingly the names have been communicated to the Institution Management Authority and the College Development Committee has been formed by the management for the academic year 2019-2020.

**Subject 5: To prepare the Academic Calendar for the year 2019-2020.**

It has been discussed to prepare an Academic Calendar for the year 2019-2020; accordingly the committee has been formed under the guidance of Principal Dr. D F Shirude. They have guided its committee members to prepare a consecutive Academic Calendar and disseminate it to the faculty, students and stakeholders.

**Subject 6: To prepare and submit the proposal under the scheme NSRF.**

It has further been discussed to Prepare and submit the proposal under NSRF to New Delhi for the subject Software Development of Bachelor of Vocational. For that Prof M V Sonje is appointed as a Nodal officer.

**Subject 7: To preparation and Planning of Admission process of current academic year.**

It has further been discussed Planning of Admission process for academic year 2019-2020. Accordingly the committee has been formed under the guidance of Principal Dr. D F Shirude. They have guided its committee members to admission procedures transparently in accordance with college rules.

**Subject 8: To prepare the Annual Quality Assurance Report for the year 2017-2018.**

It has further been discussed prepare the Annual Quality Assurance Report for the year 2017-2018. Accordingly the committee has been formed under the guidance of IQAC coordinator. They have guided its committee members to collect the related information and data for AQR.

**Subject 9: To Discuss of Alumni Association activities.**

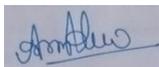
Alumni Association of the college has been formed since 2003. It has also been discussed on the progress of Alumni for necessary steps towards the participation of new alumni. For that Prof P A. Khairnar is appointed as a Coordinator.

**Subject 10: To discuss & appreciate of Bachelor of Vocational activities.**

It has further been discussed for getting the approval of Software development from under NSRF, UGC New Delhi. Under NSRF, UGC New Delhi has approved the course Software development for the academic year 2019-2020. For about that congratulation to all stakeholders.

**Subject 11: To discuss other matter with permission of chairperson.**

All minutes have been approved by chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.



**Dr. A K Aher**  
Coordinator, IQAC



**Dr. D F Shirude**  
Chairperson, IQAC

**Mahatma Gandhi Vidyamandir's  
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur  
Tal. Baglan Dist. Nashik 423204**

**Minutes of the Meeting of Internal Quality Assurance Cell**

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Monday, 22/10/2018 in the IQAC at 10.30 am. The agenda for this meeting is as follows:

**Agenda:**

1. Confirmation of the minutes of previous meeting
2. Discussion on Action Taken Report.
3. To prepare and submit online the Annual Report to SPPU for the year 2018-2019.
4. To prepare and submit online the Annual Quality Assurance Report for the year 2018-2019.
5. To submit proposals to Planning and Development, Savitribai Phule Pune University to organize a National and State level seminar, conference and workshop.
6. To submit proposals to Planning and Development, Savitribai Phule Pune University to undertake sanctioning of QIP grants for Sport, Lab equipments, Construction etc.
7. To continuous the best practices in the college.
8. To continuous the Competitive examination guidance cell.
9. To discuss other matter with permission of chairperson.

**Minutes of the meeting held on 22/10/2018**

The meeting of IQAC was held on 22/10/2018 under the chairperson Principal Dr. Dinesh Fakira Shirude in the IQAC office at 10.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt.Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasant Rao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-ordinator

**Minutes of the meeting are as follows:**

**Subject 1: Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator Shri. A K Aher and the same are approved by the other members.

**Subject 2: Discussion on Action Taken Report**

It has been discussed to prepare the Action Taken Report (ATR) on the accordance of minutes of the meeting made by the IQAC in the previous first meeting.

**Subject 3: To prepare and submit online the Annual Report to SPPU for the year 2018-2019.**

It has been discussed to prepare an Annual Report for the year 2018-2019. Accordingly IQAC Chairperson Dr D F Shirude and Coordinator have guided its committee members to prepare a annual report and disseminate it submit online to SPPU Pune.

**Subject 4: To prepare and submit online the Annual Quality Assurance Report for the year 2018-2019.**

It has been discussed to prepare an Annual quality Assurance Report for the year 2018-2019. Accordingly College principal Dr D F Shirude has guided to Coordinator and its committee members to prepare an AQAR for 2018-2019 immediately and it will be submitted to next IQAC meeting for approval.

**Subject 5: To Submit proposals to Planning and Development, Savitribai Phule Pune University to organize a National and State level seminar, conference and workshop.**

It has further been discussed to submit the proposals to Planning and Development, SPPU Pune to organize a National and State level seminar, conference and workshop from Department of Geography and Commerce for the year 2018-2019.

**Resolution:** "Resolved that the proposal of National and State level seminars and workshop on Recent Trends in Geography and Commerce is submitted towards the Planning and Development SPP University. For that, the Shri. V G Rathod should be appointed as coordinators of submission of proposals".

**Proposed by: Prof. M V Sonje**

**Seconded by: Dr. M D Ahire**

**Resolution passed unanimously.**

**Subject 6: To submit proposals to Planning and Development, SPPU, Pune to undertake sanctioning of QIP grants for Sport and Lab equipments.**

It has been discussed to QIP grants for Sport and Lab equipments for the year 2018-2019. Accordingly Chairperson Dr. D F Shirude has guided to IQAC Coordinator and its committee members to collect the quotation of Laboratory and Sport equipments and prepare the proposals for immediately. Also proposals should be submitted to SPPU Pune with in stipulated period.

**Subject 7: To continuous the best practices in the college.**

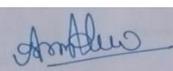
It has further been discussed to continue the best practices of the college during this year. Accordingly college Principal Dr. D F Shirude has guided to committee members to regularly maintain this activity for the year 2018-2019.

**Subject 8: To continuous the Competitive examination guidance cell.**

It has further been discussed to continue to competitive examination guidance cell in the college in this year. Accordingly Chairperson Principal Dr. D F Shirude has guided to committee members to arrange the lectures of eminent personalities and variety of examinations for competitive and smoothly conduct this activity for the year 2018-2019.

**Subject 9: To discuss other matter with permission of chairperson.**

All minutes have been approved by chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.



**Shri. A K Aher**  
Coordinator, IQAC



**Dr. D F Shirude**  
Chairperson, IQAC

**Mahatma Gandhi Vidyamandir's  
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Baglan Dist. Nashik 423204  
Minutes of the Meeting of Internal Quality Assurance Cell**

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Monday, 28/01/2019 in the IQAC at 11.30 am. The agenda for this meeting is as follows:

**Agenda:**

1. Confirmation of the minutes of previous meeting.
2. Discussion on Action Taken Report.
3. To arrange the state level seminar for Department of Geography.
4. Organization of Soft Skills Development Programme.
5. To organize of workshops for the students of Students welfare Associations.
6. To continuous the best practices in the college.
7. To organize Annual Social Gathering and Prize distribution programme.
8. To Analysis of Feedback and preparation of ATR.
9. To arrange Alumni Association Meet and activities.
10. To discuss other matter with permission of chairperson.

**Minutes of the meeting held on 28/01/2019**

The meeting of IQAC was held on 28/01/2019 under the chairperson Principal Dr. Dinesh Fakira Shirude in the IQAC office at 11.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt. Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasant Rao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-ordinator

**Minutes of the meeting are as follows:**

**Subject 1: Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator Shri A K Aher and the same are approved by the other members.

**Subject 2: Discussion on Action Taken Report**

It has been discussed to prepare the Action Taken Report (ATR) on the accordance of minutes of the meeting made by the IQAC in the previous Second meeting.

**Subject 3: To arrange the state level seminar for Department of Geography.**

It has been discussed to arrange the state level seminar on Recent Trends in Geography. Accordingly IQAC Chairperson Dr D F Shirude and Coordinator have guided to Coordinator Dr. D N Thakare and its committee members to prepare agenda and work distribution for conducting the seminar.

**Subject 4: To organize Soft Skills Development Programme**

It has been discussed to organize M R Jaykar Employability and Skill Development Programme for the year 2018-2019. Accordingly Chairperson Dr D F Shirude and IQAC coordinator has guided to coordinator and its committee members to prepare agenda, participants, planning and Work distribution for conducting the Soft Skills Development Programme.

**Subject 5: To organize of workshops for the students of Students welfare Associations.**

It has been discussed to organize workshops under the Students Welfare Association for the year 2018-2019. Accordingly Chairperson Dr D F Shirude and IQAC coordinator has guided to Students welfare officer for smoothly conducting the workshops of Personality Development of students, Nirbhay Kanya Abhiyan, Women empowerment, Gender sensitization and Disaster Management for the year 2018-2019.

**Subject 6: To continuous the best practices in the college.**

It has further been discussed to continue to best practices in the college in this year. Accordingly college Principal Dr. D F Shirude has guided to committee members and all head of the departments of each subject to regularly maintains this activity for the year 2018-2019.

**Subject 7: To organize Annual Social Gathering and Prize distribution programme.**

It has been discussed to organize annual social gathering and prize distribution programme for the year 2018-2019. Accordingly Chairperson Dr D F Shirude has guided to IQAC coordinator and other members for suggest the name of Gathering Chairman and Chief Guest of Prize distribution programme. Also prepare agenda, planning, work distribution and students those participated in annual social gathering and smoothly conducting this programme for the year 2018-2019.

**Subject 8: Analysis of Feedback on teacher and preparation of ATR.**

The feedback committee has collected the students' feedback on teacher in the first term of Arts, Science and Commerce. It has been discussed to analyze the collected feedback and prepare the Feedback Analysis Report and submit it to the Management Authority.

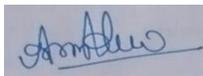
**Subject 9: To arrange Alumni Association Meet and activities.**

It has been discussed to conduct the Alumni Association Meet during the year. Coordinator Prof. P A Khairnar is hereby informed to conduct the Alumni Association Meet and its activities.

**Subject 10: To discuss other matter with permission of chairperson.**

All minutes have been approved by chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.

The meeting ended with the vote of thanks.



**Shri. A K Aher**  
Coordinator, IQAC



**Dr. D F Shirude**  
Chairperson, IQAC

**Mahatma Gandhi Vidyamandir's  
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**Minutes of the Meeting of Internal Quality Assurance Cell**

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Tuesday, 30/04/2019 in the IQAC at 11.30 am. The agenda for this meeting is as follows:

**Agenda:**

1. Confirmation of the minutes of previous meeting.
2. Discussion on Action Taken Report.
3. To smoothly conduct the University and college Examination.
4. To depute the faculty of the college for various seminars, conference and workshops.
5. To depute the students of the college for various Elocution and Debating competition.
6. The audit of National Service Scheme
7. To arrange the audit of workshop under Students Development organization.
8. To implement the recommendation by the NAAC peer team.
9. To discuss other matter with permission of chairperson.

**Minutes of the meeting held on 28/01/2019**

The meeting of IQAC was held on 30/04/2019 under the chairperson Principal Dr. Rajendra Popatrao Bhamare in the IQAC office at 11.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Rajendra Popatrao Bhamare	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Anil Krushna Aher	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt. Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantrao Patel	Student Representative
14	Dr. Arun Sukdeo Garde	Co-ordinator

**Minutes of the meeting are as follows:**

**Subject 1: Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator Dr. A S Garde and the same are approved by the other members.

**Subject 2: Discussion on Action Taken Report**

It has been discussed to prepare the Action Taken Report (ATR) on the accordance of minutes of the meeting made by the IQAC in the previous Third meeting.

**Subject 3: To smoothly conduct the University and college Examination.**

It has further been discussed to conduct the university and college examination for the year. Accordingly Chairperson Dr R P Bhamare has guided to Dr. M D Ahire (CEO) and its committee members to prepare agenda, planning of CAP and Work distribution for conducting the examination held on April/May 2019.

**Subject 4: To depute the faculty of the college for various seminars, conference and workshops.**

The UGC and Planning & Development, Savitribai Phule Pune University has sponsored several International, National and state level Seminar, conference and workshop at various institutions. The Management authority, Mahatma Gandhi Vidyamandir has also inspired and motivated to depute the faculty of the college to their Seminar, conference and workshop. Hence it has been decided and resolved that the faculty of the college be deputed to the conferences held at the college running by the sister units of the management. It is hereby resolved that all the faculty of the college be attended and presented his articles of the Seminars, conferences and workshops held at various colleges running by the management.

**Subject 5: To depute the students of the college for various Elocution and Debating competition.**

The Government, University and Institution have sponsored several Elocution and Debating competition at various issues/subjects. The Management authority, Mahatma Gandhi Vidyamandir has also inspired and motivated to depute the students of the college to their competitions. Hence it has been decided and resolved that the students of the college be deputed to the elocution, debating, Essay and poetry held at the college running by the sister units of the management. It is hereby resolved that participants of the college be attended and presented his speech of the elocution and debating held at various colleges running by the management.

**Subject 6: the audit of National Service Scheme**

The National Service Scheme unit of the college is very active. The Regular and Special campaign activities of National Service Scheme are encarging. The NSS unit of college has adopted the village Kakadgaon for the Special winter camp Clean India, Empowered India is the objective of the National Service Scheme camp for the 2018-2019. On the occasion of birth anniversary of Mahatma Gandhi, the NSS unit of college has organized Blood donation camp for volunteers and All stakeholders. Programme officer Dr. B. M Sonawane is hereby advised to complete the audit of National Service Scheme. The programme officers Dr. B. M Sonawane, Dr. Smt. C N Shewale, Shri. V R Mandwade has been congratulated for the successful conduct regular activities and Special winter Camp activities during 15 December to 21 December 2018.

**Subject 7: To arrange the audit of workshop under Students Development organization.**

It has been discussed to organize students development organization of the college is equally important for the year. This organization has conducted the schemes like earn while learn for poor and needy students. The organization has applied to the Savitribai Phule Pune University for various Schemes to be conducted in the college such as Personality development of students, Nirbhay Kanya Abhiyan and Disaster Management programme. As per the guideline, they have been advised to conduct the Audit of workshop under Students Development organization.

**Subject 8: To implement the recommendation by the NAAC peer team.**

It has further been discussed to implement the recommendation by the NAAC peer team for academic years 2014-2019. Accordingly Chairperson Dr R P Bhamare and IQAC coordinator has guided to all stakeholders of the college to take efforts for compliance.

**Subject 9: To discuss other matter with permission of chairperson.**

All minutes have been approved by chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.

The meeting ended with the vote of thanks.



**Dr. A S Garde**  
Coordinator, IQAC



**Dr. R P Bhamare**  
Chairperson, IQAC